



AJAYI CROWTHER UNIVERSITY, OYO

P.M.B. 1066, Oyo, Oyo State, Nigeria.
Web: www.acu.edu.ng, Email: info@acu.edu.ng

RETURNING STUDENTS' ONLINE COURSE REGISTRATION PROCESS

Pay your **tuition fee** to any branch of First Bank plc account of the University and **₦500** (Five Hundred Naira only) to the Oceanic Bank plc account of the University. Details of the banks are as below:

First Bank Plc - **Acct No: 6202030000222**
Oceanic Bank Plc International - **Acct No: 1121201004851**

Ensure you fill your details on the Bank teller as follows:

Phone Number / Surname, Firstname Othernames.

Send the following details for each of the two payments to bursar@acu.edu.ng:

1. Bank name and branch
2. Teller Number
3. Payment date
4. Your surname, firstname and othernames
5. Matric Number and Level, and
6. Phone Number

On verification of payment of your tuition fee and the **₦500** (Five Hundred Naira only), your online **Purse** will be credited with the amount of tuition fee paid. This should be within **48 working hours** of receiving your email.

1. Visit the University homepage at www.acu.edu.ng and click on the [ACU PROSPECTUS 2009-2013](#) link to download the University Prospectus. Click on the button. Login  with your username and password, click the Login button.
2. Proceed to click the 'My Fees' link under the 'My University' drop down list and on the webpage that comes up showing the amount available in your purse, click the 'Payment' button.



3. At the page showing the Fees breakdown, click next to proceed.
4. On the Payment page, click on the check box (except you are making payment of exactly the amount displayed as the minimum allowed Tuition Fee) and when the field is enabled, enter the amount that you have in your purse and click the 'Make Payment' button. A receipt is then generated which you must print immediately and take to the Bursary Unit for endorsement.



NOTE: Ensure you print the online receipt immediately it is displayed as it will not be accessible again once you have closed it.

5. Proceed to the 'My Registration' under the 'My University' drop down list to register your courses for the semester.



Note: Please consult the University Prospectus for the courses you need to register for the semester.

Make sure you follow these steps exactly.

In case of any challenges in getting any of the steps done, please contact info@acu.edu.ng.